



THE UNIVERSITY OF CHICAGO
STUDENT LOAN ADMINISTRATION
 970 East 58th Street, Suite 411, Chicago, IL 60637
 sla.uchicago.edu; e-mail: student-loans@uchicago.edu
 phone: (773) 702-6061; fax: (773) 702-3238

Student Budget Appeal, 2013-14

Please complete no more than one appeal per quarter. Please allow four to six weeks for the review of your appeal.

Student's Name (please print) _____ UC ID# or SSN _____ (Area Code) Telephone Number _____

The Student Loan Administration calculates your financial assistance eligibility based on a combination of tuition, room, board and living expenses. We encourage you to live frugally and to budget your expenses; however, when needed, we may be able to increase your budget to reimburse you for certain expenses that are not a part of the standard student budget. Such an increase may only change your loan eligibility. **Please itemize additional expenses below** (attach separate sheet if needed) **and attach required documentation. All expenses must be incurred during your (enrollment) loan period, usually between 9/30/13 - 6/14/14 (as early as 6/24/13 if you will attend Summer quarter).**

Additional Expenses ^{1, 2}	Required Documentation ³ <small>(Please photocopy. Do not submit originals.)</small>	Total Excess Expense ^{1, 2}
Books & Supplies ⁴ (in excess of \$585/quarter for full-time, \$351 for half-time, and \$195 for those below half-time)	ALL receipts ⁴ .	\$ _____
Car Insurance Premium, Registration, Maintenance, Roundtrip mileage to & from campus/Campus Parking (in excess of \$1,807 for 9-month or \$2,410 for 12-month enrollment)	Insurance bill/All receipts and contracts.	\$ _____
Child Care Costs (maximum of \$1,200/month; only allowed if single parent, or spouse is enrolled in school or is employed at least part-time)	Contract and one cancelled check; if no contract, need cancelled check for each month.	\$ _____
Computer Purchase (up to \$1,500 once during academic career; automatically added to 1 st Yr Law student budget)	Signed copy of receipt for purchase.	\$ _____
Dental, Medical, and Vision Expenses not covered by insurance (non-elective cosmetic, medically necessary). Can include prescription drugs and other on-going student expenses on a quarterly basis.	Detailed bill itemizing both the amount insurance & you must pay.	\$ _____
Health Insurance Premium (in excess of student basic coverage). Can include unemployed or underemployed spouse & dependent children. Can include Dependent Health Services Fees.	Statement, if other than UChicago. <input type="checkbox"/> Check if UChicago insurance	\$ _____
Rent ⁵ , Mortgage, Condo Fees, Renter's or Homeowner's Insurance, and Parking at home (in excess of \$970/month; maximum of \$1,500/mth if renting and \$2,000/mth if mortgage)	Lease, rental agreement, or mortgage statement, along with a copy of two recent cancelled checks ⁵ ; insurance bill	\$ _____
Round-trip Ticket Home or for PhD Research ⁶ (in excess of \$365; one coach-class, 30-day advance ticket per school year)	Airline ticket or paid itinerary. PhD students also see requirements below.	\$ _____
Other (Additional tuition/fees; disability-related; loan fees, etc.): _____	Provide official documentation.	\$ _____

Loan Amount You're Requesting \$ _____

- Unsubsidized Stafford GradPLUS
 Alternative Loan

- 1) If eligible, loans are awarded in the order indicated.
- 2) Complete an online GradPLUS MPN (only need complete once) or an application for the Alternative loan, if you've already received the annual maximum Unsubsidized Federal Stafford loan totaling \$20,500.

¹Student Loan Administration reserves the right to not allow an expense without proper documentation or that exceeds the standard allowance by greater than 15% (unless indicated above); and to request documentation, in addition to that listed on this form, to support your appeal. **There are limits on the amount we can allow for certain expenses.** Unless indicated, only expenses incurred by the student are covered.

²Expenses we cannot cover include (**but are not limited to**) credit card bills, car payments, job search costs, moving & relocation costs, elective cosmetic medical & dental, and optional expenses unrelated to your course of study. Please refer to the online Graduate Guide for more detailed information.

³**You must purchase the item/service (and complete the travel, if applicable) during your enrollment period; after which, you may seek a loan for reimbursement. Required documentation must be official and must include your name. Quotes are not acceptable documentation. Please talk with a counselor in our office regarding appropriate documentation or items not listed above and their admissibility.**

⁴Provide a copy of the course syllabus or book list for each of your courses, along with **ALL receipts totaling at least \$585, \$351, and \$195 plus the excess costs.**

⁵We can only consider the student's portion of the rent for single students or those with roommates. **If you are not the sole lease holder, in addition to your lease, we require copies of cancelled checks to confirm your monthly rent payment and may require additional documentation, once reviewed.**

⁶A PhD student, performing research during an officially enrolled quarter (in eligible status), whose grant does not cover all of their costs, may apply for travel and up to \$1,200 lodging reimbursement. Attach a copy of paid airline ticket/itinerary and/or paid hotel bill. Also provide documentation of all research grant receipts and a letter directly from the committee chair (preferred) or his/her department, which substantiates your request. Students studying abroad must provide country of study, conversion rate used, currency type and the source and amount of grants/scholarships/other assistance you expect to receive to offset these costs.

I certify that I agree with the terms set forth in this document and that all information I have supplied is accurate.

Signature: _____ Date: _____